



# Application for Appointment to Director District #2

## Deer Park School District #414

Thank you for your interest in serving the community as a member of Deer Park School District’s Board of Directors. The vacant seat on the Board resides in Director District #2; the board will appoint a candidate to serve until the next regularly scheduled board election, at which time a director will be elected for the unexpired term, if any.

Deer Park School District’s vision statement is *“Ensuring the future by inspiring excellence.”* Our mission statement is *“Deer Park Schools will provide excellent educational opportunities for all students, maintaining a steadfast commitment to quality instruction, high expectations, and positive relationships. This work will be carried out in a safe and respectful environment, rooted in family and community values, and focused on inspiring students to excel in a changing world.”*

Deer Park Schools continue to experience high levels of voter support. The district is thriving in many ways, offering excellent academic and enrichment programs for all students and maintains strong fiscal health. You are invited to visit the District website at <http://www.dpsd.org>, as well as each of our building websites to learn a bit more about our programs and the amazing things happening in our schools on a daily basis.

### Board Member Eligibility, Requirements & Public Disclosure

#### To be eligible for appointment to the Deer Park School Board in Director District #2, you:

- Must reside in the director district of the vacant seat and must be a registered voter in the Deer Park School District.

#### Neither a school director nor his/her spouse or interdependent family members may be employed by the school district except:

- When the director’s spouse was employed by the district before the director’s election or appointment to the board;
- A director’s spouse may be employed as a substitute teacher if there is a shortage of substitutes;

If you hold, participate in, or are involved in any contract(s) with the Deer Park School Board, please explain your involvement in your cover letter. If you hold any other elected public office, please state what office and where in your cover letter.

**It is important to note that once a Board member application is filed with the District, it is a public record available to any requesting party.**

The appointed candidate will be required by state law to file financial disclosure statements with the Washington Public Disclosure Commission ([www.pdc.wa.gov](http://www.pdc.wa.gov)).

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The timeline for filling the school board member vacancy is as follows:

**Board Candidate Applications Available Online:**

**Monday, July 13<sup>th</sup>**

**Applications due to Superintendent’s Office:**

**Friday, July 31<sup>st</sup> by 4:00 pm**

**Candidate Interviews (dates/times):**

**Week of August 10th**

**Swearing in of new board member:**

**Monday, August 24<sup>th</sup>**

For further information, please contact *District Superintendent, Travis Hanson at 509-464-5507, or Kayanne Harper, Assistant to the Superintendent at 509-464-5512.*

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Your application and any correspondence should be addressed to: ***Superintendent's Office, Mr. Travis Hanson, Superintendent, Deer Park School District, PO Box 490 Deer Park, WA, 99006.*** Please submit the following items: Application (page 3); cover letter of **no more than one page** indicating your interest and general qualifications for the position; resume of **no more than 2 pages**; and answers to the application questions of **no more than 2 pages total**.

### Board Member Duties & Compensation

The Deer Park School Board is the governing body of the Deer Park School District. The school board monitors and approves the school district budget, hires and evaluates the superintendent and sets policy for the school district. The school board does not supervise or evaluate any staff other than the superintendent. The Deer Park School District has approximately 2,500 students and employs around 475 people, both certificated and classified. The General Fund budget for the 2019-20 school year was just over \$38,000,000 (for additional financial information, please see the *Citizen's Guide to the District's Budget*, which is published annually and is available for download on the district website).

The duties of a school board member will likely involve an average minimum commitment of 10-15 hours per month for preparation, participation, and attendance at meetings. Attendance is required at regular board meetings, which are typically held on the second and fourth Monday evenings of each month, from 6:00 pm to 8:00 pm and occasionally later. Attendance is also strongly encouraged at the annual Washington School Director's Conference, typically held each November. School board members engage in occasional school site visits (including commencement proceedings) as well as more infrequent special meetings. Board members also occasionally represent the school board at various school-related and community functions.

Board compensation is described in Board Policy 1733, and reimbursement of expenses is described in Board Policy 1731. Both policies can be found on the school district website under the Board of Directors link on the homepage.

### Interview Questions

Each Candidate should come to the interview prepared to speak to the following questions:

1. Share your experiences and background as they apply to your desire to serve on DPSD's Board of Directors.
2. Why do you want to serve on the Board of Directors?
3. What do you hope to accomplish as a school board member?
4. Share the relationship of board members to the community.
5. What do you believe makes a school board effective? What might hinder a board's ability to be effective?
6. What questions do you have for the current Board of Directors?

## Legal Requirements

Pursuant to Board Policy 1110, the Board of Directors of the Deer Park School District shall consist of five members elected by ballot by the registered voters of the district. If a vacancy occurs on the Board of Directors, the remaining board members shall appoint a replacement to serve until the regular board election, at which time a director will be elected for the vacant position.

If a Board member resigns due to residence change, or for any other reason, the Board shall consider the resignation at its next regularly scheduled meeting. The Board shall then accept the resignation by formal action and declare the Board position vacant unless the resignation is withdrawn any time prior to the Board's action.

When a vacancy occurs due to a resignation, the Board will give public notice and receive applications from any qualified persons seeking to fill the position. Sitting as a committee of the whole, the remaining board members will evaluate the applicants' credentials, and conduct public meeting(s) to interview candidates and appoint the replacement.

Once a replacement is chosen, the new board member will be sworn in at the next regular board meeting. Should the Board fail to fill a vacancy within ninety days from the creation of such vacancy, the Educational Service District shall appoint the replacement.

# APPLICATION FOR APPOINTMENT TO DEER PARK SCHOOL DISTRICT BOARD OF DIRECTORS (DIRECTOR DISTRICT #2)

## Applicant Information

*(Please type or print)*

Applicant Name: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Cover Letter, Resume and Application Questions

Please attach a one page cover letter and a resume of no more than two pages to this application. Additionally, include at least one letter of recommendation. Please respond to the following application questions in no more than two pages.

1. What experiences, talents, skills and/or knowledge do you bring to the School Board that you would like to highlight?
2. Given what you know of the community of Deer Park and the Deer Park School District, what do you believe one or two of the Board's primary priorities should be for the next couple years?

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Please return this form, your cover letter, resume and answers to the Applicant Questions to the Superintendent's Office of the Deer Park School District **no later than 4:00 pm on Friday, July 31<sup>st</sup>, 2020**. Applications will not be accepted after 4:00 pm on Friday, July 31<sup>st</sup> (or, if not postmarked on that date). Completed applications and any correspondence may be hand-delivered, mailed, or emailed to the addresses below. Questions may be directed to Superintendent Travis Hanson.

If sent by mail, please address to:

**Deer Park School District #414  
Superintendent's Office, Mr. Travis Hanson  
PO Box 490  
Deer Park, WA 99006**

If sent via email, please send to: [travis.hanson@dpsd.org](mailto:travis.hanson@dpsd.org)

